

# World Sustainable Built Environment Conference (WSBE24)

12 – 14 June 2024

## Registration Guideline



Co-organisers of Hong Kong's Participation:



# WSBE24 – Registration Guideline

Follow the steps and reserve an online spot at the WSBE24 on 12-14 June 2024

## Step 1: Register or Log in your Account

- Click the Registration Link [HERE](#) and Click the button “Click here to Register”
- Register an Account by clicking “Begin here” or log in your profile

### Register or submit to this event

Create a **Currinda** profile to register for this event or submit an abstract.

[Begin here](#)

### Register or submit with your Currinda profile

Login to your **Currinda** profile to register or submit to this event.

You may have a **Currinda** profile if you have registered for an event using Currinda before, or are a member of an association managed using Currinda.

[Login](#) [Forgotten password?](#)

### Group Registration

If you do not have a Currinda profile and you are managing the participation of someone other than yourself or more than one person, begin here to create a group registration. This will allow you to create multiple user profiles or use existing user profiles and manage their registrations. If you have a Currinda profile please login to your existing Currinda profile, go to your dashboard, select groups, and register your group.

[Begin here](#)



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# WSBE24 – Registration Guideline

## Step 2: Register as a Non-Member

*Confirm your membership details*

Dashboard / Groups   **Memberships**   Registration Items   Extra Information   Payment   Confirmation

Are you a member of any of the following organisations?

This information is used to offer you the correct registration. If you are **not a member**, please click **continue** to select your non-member registration.

- International Initiative for a Sustainable Built Environment
- The International Council for Research and Innovation in Building and Construction
- The United Nations Environment Programme
- The International Federation of Consulting Engineers

**Continue as a Non-Member**

No selection of any choices is required.

# WSBE24 – Registration Guideline

## Step 3: Confirm your registration items

### Select your registration type



#### Non-Member

Non-Member Full Registration - Earlybird

USD 400<sup>00</sup>

I agree to the ASN Events [terms and conditions](#).

Continue »



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# WSBE24 – Registration Guideline

## Step 4: Select your preference

*Supplementary details*

Dashboard / Groups   Memberships   Registration Items   **Extra Information**   Payment   Confirmation

Do you wish to have your name displayed as a participant during the virtual conference? (recommended so others can chat directly with you)

Yes    No   **Select your preference**

Delegates from developing countries may be eligible for a 50% discount on their registration. Please review the list and provide your country for a possible discount.

*Developing countries are defined by [this list](#).*

*Please review the list and provide the country name.*

**Skip this box for Hong Kong participants**

Continue

# WSBE24 – Registration Guideline

## Step 5: Apply discount code for Hong Kong participants

### Payment details



Payment - total outstanding: USD 400.00

- Amount Payable is in USD (United States Dollars).
- Payments via credit card will appear on your statement as "ASN Conferences Pty Ltd".
- Payments by MasterCard and Visa attract a 4.00% surcharge, which will be automatically added to your payment prior to processing.
- Payments by AMEX are not accepted.
- Once your payment has been received/processed a payment confirmation email will be sent to you.
- Please do not hesitate to contact us if you do not receive your payment confirmation email within 3 business days of payment.

### Apply discount code

Discount code:

(If you have a discount code, enter it here.)

Fill in the discount code “**HKspecial**” and then click “Apply”

Apply



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# WSBE24 – Registration Guideline

## Step 6: Confirm the discounted rate

**Payment details**

Dashboard / Groups   Memberships   Registration Items   Extra Information   **Payment**   Confirmation

Payment - total outstanding: USD 300.00

Pending and completed payments

Trans. ID	Payment Details	Submitted	Processed	Amount
400863	Discount - HKSpecial	15/04/2024		100.00

- Amount Payable is in USD (United States Dollars).
- Payments via credit card will appear on your statement as "ASN Conferences Pty Ltd".
- Payments by MasterCard and Visa attract a 4.00% surcharge, which will be automatically added to your payment prior to processing.
- Payments by AMEX are not accepted.
- Once your payment has been received/processed a payment confirmation email will be sent to you.
- Please do not hesitate to contact us if you do not receive your payment confirmation email within 3 business days of payment.

**Apply discount code**

Discount code HKSpecial applied. Your discount amount is \$100.00.

Discount code:  **Apply**

(If you have a discount code, enter it here.)

**Outstanding Invoice Items**

<input checked="" type="checkbox"/>	Item	Cost	Quantity	VAT/GST	Outstanding
<input checked="" type="checkbox"/>	Non-Member Full Registration - Earlybird	400.00	1	0	400.00
<input checked="" type="checkbox"/>	Discount - HKSpecial	-100.00	1	0	-100.00
	<b>Total</b>				<b>300.00</b>

### Apply discount code

Discount code HKSpecial applied. Your discount amount is \$100.00.

Discount code:  **Apply**

(If you have a discount code, enter it here.)

This box becomes blank once the discount code is applied.

### Outstanding

400.00

-100.00

**300.00**




The rate would then be updated to **US\$300 per person.**

# WSBE24 – Registration Guideline

Step 7: Select your preferred payment method and fill in the details as needed

Pay by credit or debit card (fees apply)

Please enter your credit card details in the following secure form

Card number  	Cost	USD	300.00
	Credit Card Fee	USD	12.00 (4.00% credit card fee)
Card Holders Name	Total Cost	USD	312.00

Card Expiry

MM / YYYY

Card Verification

XXX

Pay by direct deposit

Pay by invoice

Send an additional invoice to this email address

You can send a copy of the processed invoice to an email address. This is used to notify your accounts department or send a copy to an alternate email address.

[Pay with Credit Card & Continue »](#) [Save & Add an Additional Payment](#)



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# WSBE24

WORLD SUSTAINABLE BUILT  
ENVIRONMENT CONFERENCE

12-14 June 2024 | [www.wsbe24.org](http://www.wsbe24.org)

Your invoice will be emailed to you. Please pay on receipt of invoice.

## *Registration confirmation*

### Registration confirmed

Your registration for this event has been successfully saved and will be complete on receipt of payment (if applicable). An email with your details has been sent to all email addresses attached to your Currinda profile.

[Return to dashboard](#)

Your registration is confirmed. An email with your registration details and receipt (if applicable) will be sent to your mailbox afterwards.



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# Questions



If you have any difficulties in registration, please feel free to contact the HKGBC Secretariat at 3994 8876 or [wsbe24@hkgbc.org.hk](mailto:wsbe24@hkgbc.org.hk).



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