BEAM Plus NB (v1.1, v1.2 and v2.0) Project Assessment Process

1. **Registration**
   - Applicant submits the BEAM Plus Project Registration to HKGBC (Online Registration Form), and make payment to: "Hong Kong Green Building Council Limited"
   - Review Registration & Confirm receipt of the Registration Fee
   - Issue Acknowledgement Letter to Applicant to confirm the Registration

2. **Submission**
   - Applicant applies for stage assessment
   - Assign BAS to undertake project assessment
   - If additional information is needed, BAS will provide it within 2 weeks review period
   - Issue Acknowledgement to Applicant to confirm Project Assessment Commencement
   - Credit result available
   - Applicant and BAS to resolve any differences and misunderstanding via BAS in 2-week review period
   - Notify the Applicant for the Results

3. **Assessment**
   - BAS notifies HKGBC on the results
   - BAS issues BEAM Plus NB (PA/FA) Certification Notification

4. **Appeal**
   - 1st Appeal on individual credit in writing
   - Review the Appeal
   - Result acceptance

Certification by HKGBC

Legend:
- **HKGBC** Hong Kong Green Building Council Limited
- **BSL** BEAM Society Limited
- **Applicant** Applicant (includes parties who will provide project information)
- **BAS** BEAM Assessor
- **NB** New Buildings
- **EB** Existing Buildings
- **PA** Provisional Assessment
- **FA** Final Assessment
- **CIR** Credit Interpretation Request

Remarks:
- Timeline for providing submission materials, supplemental information by Applicants, and carrying out CIRs will be excluded from the Submission and the Assessment Process.
- The application of CIR will not be accepted between the Applicants’ submission stage and certification notification stage.
- The application of CIR will not be accepted between the Applicants’ submission stage and certification notification stage.
- Signed Assessment Agreement and payment must be received before project assessment commences.
- Timelines for awaiting for Applicant's reply for particulars on Certificate will be excluded from the calculation of 14 days for issuing Certificates.

Note:
- This BEAM Plus Project Assessment Flowchart is intended to facilitate project scheduling by the BEAMPlus applicants and BEAM Pro. HKGBC welcomes any comments as to support our periodic review and refinement process. Please send your suggestions and query to HKGBC Secretariat (beamplus_enquiry@hkgbc.org.hk) if you have any. Meanwhile, HKGBC and BSL would try our endeavors to adhere to the proposed timeline as stated.