BEAM Plus Interiors Project Assessment Process

1. **Registration**
   - Applicant submits BEAM Plus Project Registration to HKGBC (Online Registration Form).
   - Payment: Hong Kong Green Building Council Limited.

2. **Assessment**
   - BSL is entrusted to facilitate the assessment.
   - BSL will sign the agreement directly with Applicant to process the official BEAM Plus project assessment.

3. **Certification**
   - The Assessment Summary to be passed to TRC for Review and Credit Award.

4. **Appeal**
   - Subject to review after (3-4 months) the launch of the BEAM Plus Interiors Assessment.

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**Timeline**
- Submission: 2 weeks
- Assessment: 45 Working Days
- Certification: 2 Calendar Days
- Appeal: 3 Calendar Days

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**Legend**
- HKGBC: Hong Kong Green Building Council Limited
- BSL: BEAM Society Limited
- Applicant: Includes parties who will provide project information
- BAS: BEAM Assessor
- TRC: Technical Review Committee
- FA: Final Assessment
- CIR: Credit Interpretation Request
- **Note**: This BEAM Plus Interiors Project Assessment Flowchart is intended to facilitate project scheduling by BEAM Plus Interiors applicants and BEAM Pro. HKGBC welcomes any comments as to support our periodic review and refinement process. Please send your suggestions and query to HKGBC Secretariat (beamplus_enquiry@hkgbc.org.hk) if you have any. Meanwhile, HKGBC and BSL will try our endeavours to adhere to the proposed timeline as stated.

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**Remarks**
- Subject to review after (3-4 months) the launch of the BEAM Plus Interiors Assessment.
- Timeline for providing submission materials and supplemental information by Applicants will be excluded from the Submission and the Assessment Process. Applicant has 10 working days to reply comments issued by BSL. If applicant fails to reply within 10 working days, assessment will then be carried out based on the previous submitted materials.
- Timeline for awaiting for Applicant’s reply for particulars on Certificate will be excluded from the calculation of 14 days for issuing Certificates.
- The application of CIR will not be accepted between the applicant’s submission stage and certification notification stage.